



# Palouse-Clearwater Environmental Institute

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Last Updated 3/18/09

## Moscow Community Garden Coordinator (part-time, Education Award Program)

### **Education Award Program (EAP) position description:**

The EAP member will work with PCEI Staff, other AmeriCorps members, volunteers and community gardeners to maintain the Moscow Community Garden, recruit and educate gardeners, and promote fundraising events for the garden.

### **Responsibilities:**

- Participate in plot rental activities and website updating.
- Organize and lead orientation workshop for gardeners
- Participate in weekly maintenance of garden such as: rotating compost, emptying weed bin, weeding plots and walkways, mowing, tiding, maintaining tools, and keeping white board up-to-dated.
- Help to maintain community plots for produce donations to Backyard Harvest Project.
- Expand community participation in food systems education, garden maintenance and family participation in gardening activities.
- Help organize and coordinate the Moscow Squash Cook-off event.

### **Special Projects:**

- Help facilitate the maintenance and building of accessible garden space.
- Modify, monitor and maintain rainwater catchment system.
- Implement educational gardening workshops.
- Implement monthly music and gardening events.

### **Preferred Qualifications:**

- Knowledge of gardening on the Palouse.
- Friendly and self directed.
- Ability to work in all weather conditions.
- Experience using tools such as: mowers, weed trimmers, shovel, clippers, etc.

### **Schedule:**

This position will last a minimum of 4 months (May-August) with a minimum 20 hour work week in order to meet AmeriCorps Education Award Program requirements of 300 hours. Our hours of operation are Monday- Friday 9:00am-5:00pm. Saturday work schedule is also desirable.

### **For more information:**

Laura Milewski, Volunteer Coordinator, at 882-1444 or <laura@pcei.org>

*The Palouse-Clearwater Environmental Institute (PCEI) is a proactive grassroots organization working on regional conservation and environmental issues. Since 1986, we have worked to increase citizen involvement in decisions that affect their environment. Four program areas have been established to achieve this: Education, Watershed Restoration, Sustainable Living and AmeriCorps Placement.*

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*"connecting people, place and community"™ since 1986*